

**ND 9-1-1 Association Meeting
December 7-8, 2005
Meeting Minutes**

Wednesday, December 7, 2005

The training portion of the meeting was opened by Allan Morken, President. Introductions were made and a sign-in sheet was passed.

APCO Convention Update – Tammy Lapp-Harris for Dorinda Brown

Conference in Grand Forks was held and South Dakota can't hold the next conference. North Dakota thought of hosting but a time conflict may not allow scheduling. It may be scheduled for the same time as the next 9-1-1 Association meeting. May is the next APCO regional conference to be held in Bloomington, MN.

State Mapping Program — Gerald Tollefson

Gerald explained the mapping plan for the state he has been working on and demonstrated the system for the association. Gerald would be interested in working with counties that are not involved in State Radio Communications and integrating maps for a completed statewide map.

Public Safety Funding Update Planning for FY 2006/2007 Motorola Funding Services—Chris Gillmore, Strategic Funding Consultant

Mr. Gillmore informed the association of the funding avenues and ways to receive funding for interoperability. Approximately .75 of 1% of funding will go to the state of ND. Chris suggested ways to identify areas of interest to national funding. He said ideas for funding would be to use the Canadian border as an advantage. Identifying the critical structure is also another helpful avenue to receive funding. Fire—Regional Communications Projects * H. R. 5410 The E-9-1-1 Act of 2004

Vonage—Mark Trierweiler, Director for 911 Relations

Mark Trierweiler's presentation was based on the implementation of the VoIP E-9-1-1 service. He wants to share knowledge and the plans to solve the problems with VoIP in conjunction with the association so we can work together. Vonage prefers to work through Russ Lindblom at this time so that we can work together to implement this service. Mark said he would look into the questions asked and will find answers and get back to the association as soon as possible to solve some of the problems that are occurring.

The meeting was scheduled to reconvene at 8:30 a.m. on December 8, 2005.

Thursday, December 8, 2005

The training meeting was reconvened by President Morken at 8:30 a. m. on December 8, 2005.

Updates for 911 from the State Prospective—Russ Timmreck

Russ updated the association on the different issues that have been concerning the state. The concerns are about the identification of the towers around the state and their locations and also the fees being charged by State Radio for services. Russ wanted a group to attend an Information Technology Committee meeting with him on the tower sights that was scheduled for 1:00 in the Harvest Room, Wednesday the 14th of December at the State Capital. Jerry Bergquist and Gary Kostelecky will accompany Russ Timmreck and Terry Traynor to the briefing.

Update on State Radio—Rick Hessinger

Rick briefed the association on the frequency migration of the State-wide Public Safety Mobile Communications Project. The first two phases of the frequency migration has been completed and soon the next phase will also be proceeding forward. He mentioned the time frame for the entire project to be operational by October 2006. Rick also mentioned the issue of the channel requirements and guidelines. State Radio feels all they can do is suggest channel requirements but it was suggested that a state law be made to have interoperability statewide.

ND 9-1-1 Association Business Meeting

Call to Order

The meeting was called to order by President Morken.

Review Previous Minutes

Gary K. made the motion to move forward with the amended agenda of adding the wireless/VoIP issue and Carmen R. seconded. Brent N. made a motion to waive the reading of the minutes and approve the minutes as submitted. Janelle P. seconded the motion and the motion carried.

Treasurer's Report

The treasurer's report was presented by Dana Scherr. Fred D. made a motion to approve as submitted, seconded by Carmen R. Motion carried.

Old Business

The letter to the Governor concerning the appointment of Russ Lindblom as the FCC's point of contact regarding state 911 deployment plans for North Dakota has not been addressed at this time. President Morken suggested that the 2006 president should look into that issue.

New Business

Jerry B. had a report on the wireless committee and the next legislative session issues. One of those issues may include proposed legislation that would require a qualified 9-1-1 address when a deed is recorded. Jerry is asking to resign from the chair of the legislative and wireless committees. Gary K. said he would be able to take over as the wireless committee chairman. Jerry feels Gary has a good background and will be a good chairman. The legislative committee chair is open and any suggestions for a replacement should be conveyed to the next association president. Jerry handed out the information on the DES Advisory Committee (DESAC). Jerry also handed out and discussed a power point presentation that Wayne Baron had presented to the DES Committee. A second state committee called the Anchor Community Working Group is being

created to assist the DESAC with the 2006 Homeland Security Grant application. Wayne asked for a person to serve on the Anchor Community Working Group that would represent the area of Communications and Jerry suggested Becky Ault who accepted the position. In case of a special meeting with all the issues that are happening for the DES committee Jerry will contact the association as soon as possible. Jerry got a consensus on the importance of the mandated 8 target capabilities and will take the suggestions back to the DES committee.

Paul H. had a call that Russ T. is having a briefing today with the State Auditor's office on the issue of the audits done in the state about the funding issue.

Jerry B. suggested Russ L. to coordinate the VoIP issue along with the wireless issues. Jerry made a motion for Russ to become the VoIP project manager for the state and it was seconded by Gary K. No discussion and motion was carried unanimously.

A discussion was held on the fees for wireless/landline and VoIP being charged to billing and what can be done. At this time there are no suggestions or solutions.

Carmen R, made a motion to recommend a review of Russ's salary and based on his past performance and continued work that he has to do on the VoIP that they should consider increasing his present salary. Fred D. seconded the motion. Motion carried.

Russ Lindblom reported on the wireless and VoIP. Wireless issues include the combination of the different cell companies. Nextel/Extend America is one of the companies and Sprint will be the contact at this time. Western Wireless/Cellular One is now Alltel. Alltel is coming up as the contact. Sagebrush could be another company and doing business in ND and they already know that ND is Phase II compatible. SRT has turned up all their cell sites (4 more as of 12-7-05). There will be more cell sites added in 2006. Alltel and Verizon are both doing more cell sites and could even be completed by the end of this year. Alltel is roaming on the Verizon towers and it did make a difference on test calls. Russ will get lists out of all cell towers in the state/county after the first part of the year. (Analog will no longer be purchasable after the first of the year.) Russ was interviewed for the NBC network and they did release it and do a report on it. It was done quite well and he will get that out to the association as soon as he can. VoIP doesn't seem to be a big concern as far as equipment for the PSAP's at this point and everything should come in with the same information that a wireless E-9-1-1 call. Russ has been contacted by a few VoIP providers and is already working with some of them. (Vonage, Level 3, etc.) Russ is wondering about the test calls being made (at least 2) per PSAP and after that seems to be working correctly/properly then they can work with him and he can set that up with each individual PSAP. Terry Traynor suggested the possibility of fees being asked of the VoIP services being and asking them to step up or telling them the possibility of legislation being looked into for this issue.

Allan made his final presentation to the association and he wanted to thank Russ for all his hard work. Jerry was also thanked for all the hard work he has given Al this past year and all his suggestions. Allan also thanked Dana for the work in getting meetings set up.

Allan Morken asked the nominating committee (Janelle Pepple, Jerry Bergquist, Terry Volk, and Gary Kostelecky) for appointments for 2006 officers. The nominating committee (Janelle) made a motion to nominate Phil Roquette for president, Brent Nelson for Vice President, Dana Scherr for Secretary/Treasurer and Ken Halvorson as 2 year member-at-large as a committee recommendation. Fred Debowey moved to cease nominations and accept all positions as stated, seconded by Gary K. Motion carried.

Plaque of Appreciation-Phil Roquette presented Allan with an appreciation plaque for all the hard work during his term as president.

Next meeting date/time will be in March with the date to be determined. The location will be in Bismarck.

Roundtable discussion was held.

Gary K. suggested that we help Rolette County since they will need to deal with the commission. Russ agreed that the coordinator needs help and that we will work with her to establish the system.

Merry Christmas and Happy New Year!

Motion to adjourn was made by Tammy Lapp-Harris and seconded by Fred Debowey. Motion carried.

Respectfully submitted,

Dana Scherr/Secretary-Treasurer