

ND 9-1-1 Association Meeting
June 22-23, 2005
Meeting Minutes

Wednesday, June 22, 2005

The training portion of the meeting was opened by Allan Morken, President. Introductions were made and a sign-in sheet was passed.

DES Restructuring – Greg Wills-Chief Strategic Planner

Division of Emergency Management reorganization to Department of Emergency Services was explained and discussed. Greg went over the reorganization and restructuring process and it was emphasized that the DES will establish priorities and work on the priorities for the customers that seem to have been overlooked.

APCO Convention update – Dorinda Brown

Dakota 911 Conference was held in Dickinson in April. (110 attendees and 13 vendors) Grand Forks will host the next conference in October. There will be a speaker and/or dispatcher from the Red Lake Falls Incident that occurred last spring. APCO is wondering if the association will contribute to expense costs, discussion will be held in the business meeting on June 23rd, 2005. Any recommendations for awards can be sent in to Dorinda by September and the application form will be e-mailed out to the association through Dana Scherr. Next EMD course will be held in Jamestown this fall.

State Radio Communications Plan Update – Rick Hessinger

Completion date is to be October of 2006 which was misquoted from the last update. The project is in the installation phase now and will keep moving forward as planned. The new UPS (uninterrupted power supply) will be operational the middle of July 2005. Milestones completed to date are the detailed design and review of system, the central site/State Radio equipment installation and 3 of 6 networks (Bismarck, Fargo and Dickinson) have the internal/external electrical completed.

Legislative Update – Jerry Bergquist

Jerry updated the association on the passing HB1015, HB 1016 and HB1219. HB1219 is in relation to using unpublished names and telephone numbers for automated emergency notification systems. HB 1015 only related to 911 in only one area of the bill. A section was added to allow Rolette County to implement their 9-1-1 fee, when they are ready to do so, based on their original vote for a 9-1-1 fee, but was never implemented. HB1016 provides for the creation of the Department of Emergency Services and its two divisions, the Division of Homeland Security and the Division of State Radio. It also provides for the creation of an advisory committee and a performance audit for the Department of Emergency Services. The performance audit will involve local government and will be discussed by Jason Wahl from the State Auditors Office.

State Auditor's office – Jason Wahl

Jason said their department had started audits and the fees of the 911 fees that are being collected and the use and expenditures of the fees. They will visit 6-8 PSAPS and some of the State Radio counties. Jason can be contacted at the State Auditor's Office in Bismarck 701.328.2594 or via e-mail at jwahl@state.nd.us.

Wireless 911 Update -- Russ Lindblom

Russ gave an update on the wireless phase compliance and North Dakota is at 100% for both Phase I and Phase II for wireless carriers and 7th in the nation for completion on compliance. There should not be any Phase 0 calls in ND anymore so if one is received please let Russ know because there must be some problem call Russ at 701.328.7311. Qwest number is 1.800.357.0911. Also the map quest website is helpful www.mapquest.com/maps/latlong.adp to enter the lat/long and figure out what center the calls should be routed to. There are 506 cell sites across the state and 300-305,000 cell users in the state and 22 PSAPS. Wireless 911 will need to be maintained yet, the Next Phase (altitude), the On Star and VOIP will always be a concern at this point for the Wireless 911.

The meeting was scheduled to reconvene at 9:00 a.m. on June 23, 2005.

Thursday, June 23, 2005

The training meeting was reconvened by President Morken at 9:00 a. m. on June 23, 2005.

Joel Rostberg — Awareness Check

Anchor Community Study and Baseline Equipment Study will be done starting next week and has to be done by August 4th, 2005. It will be an information session that will develop a plan to present to Homeland Security and getting the funding in ND for any WMD awareness. Section 7 of HB 1016 is about the review process for Homeland Security Funding Allocation and this plan will help in that law.

Mike Dannenfelzer—Update on 211

There were a couple of additions made to the 211 memorandum regarding a trap and trace issue and to get the call to the correct 911 dispatch center. If it is not possible to trace the call they will refer the call to State Radio's Dispatch center to trace and dispatch the correct service. Mike also went over the bill that the goes over the VOIP issue. 911 should not have to make adjustments in the fee collection for 911 services.

ND 9-1-1 Association Business Meeting

Call to Order

The meeting was called to order by President Morken.

Review Previous Minutes

Jerry B made the motion to waive the reading of the minutes and approve the minutes with the change in the previous minutes to read that SD 2231 be changed to HB 1016. Motion was seconded by Renee Johnson. Motion Carried.

Treasurer's Report

The treasurer's report was presented by Dana Scherr. Tammi Lapp-Harris made a motion to approve as submitted, seconded by Mike Dannenfelzer. Motion carried.

Old Business

Gary K discussed the mapping issue regarding the hold that was put on it approximately a year ago. There is still hope to develop a statewide map and this is still something we need to push for and accomplish. Russ Timmerick did have Jerry Tollefson load a new map of the 22 counties since their map was deteriorating with a virus. Jerry will be mapping the state in the next 6 month and can convert the Seatol map with the ESRI map and Russ is willing to share the map with all coordinators. Russ said that the map is not as accurate as he had hoped but it is a good fit for State Radio.

Jerry Bergquist thinks that General Haugen should be invited back to meet with the association in the near future. Russ feels that he wants to and will attend in the future.

New Business

Russ discussed the Wireless 911 Phase I and Phase II is 100% complete statewide. New cell sites are going up in ND for Western Wireless in the following counties Trail, Richland, Cass, Dickey, Billings, Morton, Ward, Burleigh, and Benson. Russ will be available for meeting with the commissioners in any county for any 911 reason. He can make the presentation to anyone interested. ND Assoc of Counties has received a regional award for the 911 Wireless progressions and submitted it to the National Assoc of Counties.

Jerry Bergquist discussed the meeting of the 9-1-1 wireless committee that was held on June 13th 2005 in Bismarck. The Committee reviewed the project and reviewed the financial status with Terry Traynor. They realized that they will be refunding a total of \$500,000 back to the counties and cutting the fees that will need to be paid into the Association of Counties. Refunds will be sent in July of 2005 after the June fees are submitted to the Association of Counties. July 1st 2005 will be the date to start the payments of 40% of the total amount submitted from each wireless carrier, and not the 50 cents per wireless customer as was required before. Allan Morken thanked the Committee for all their hard work on this issue on behalf of the association.

The APCO conference will be held in Grand Forks in October of 2005. Russ Lindblom made a motion not to exceed a \$300 donation to the ND APCO Renee Johnson seconded and motion carried.

Discussion was held on the TAG committee recommendation from the 911 association and Becky Ault has volunteered to be nominated to this committee and it was suggested that Jerry Bergquist be nominated also to represent the association. The 911 association felt that someone from the original advisory committee should be appointed. This would be a staggered term of four years. A

motion was made to appoint Jerry Bergquist to the TAG committee by Janelle Pepple and seconded by Mike Dannenfelzer. Motion carried.

Gary Kostelecky suggested recommending Russ Lindblom to the Governor to be the new Federal Communications Commission (FCC) State 9-1-1 Point of Contact for 9-1-1. Doug Friez had previously held this position. It was felt that Russ would be a good selection because of his position with the ND Association of Counties as the statewide 9-1-1 wireless project manager. Motion by Gary and second by Tammi Lapp-Harris and the motion carried.

Roundtable discussion was held.

The mourning of the Retired Fire Chief in Moorhead was expressed by Red River Dispatch.

Janelle Pepple would like some sample ballots from any county who had a previous voting experience in the last election. Anyone that can help with this issue should send information out to her or to the association in general. It was brought to the association's attention that Terry Traynor has the list of all the counties that would be coming up for a vote in the future and he may have this information for anyone needing it.

Russ Timmerick had a call from a legislator that was concerned about the tower upgrades, new towers and not utilizing the existing state Radio towers. Russ was able to answer his questions, however; maybe a presentation should be done to make the public/legislators aware of the WHOLE picture of this infrastructure and the issues. Mobile Communication Committee meeting will be held today (June 23rd, 2005) and you are invited to attend.

LaMoure County has gotten approval for the signs for the county and thanked the association members that helped to achieve this goal. They have ordered 1600 signs.

Dora Dillon, a dispatcher from Williston and past president of APCO, will be moving. A going away party will be held for her on July 6th at the Williston Law Enforcement Center. Everyone is invited.

Next meeting date/time will be in September with the date to be determined. The location will be in Bismarck.

Motion to adjourn was made by Janelle Pepple and seconded by Jerry Bergquist. Motion carried.

Respectfully submitted,

Dana Scherr/Secretary-Treasurer