

ND 9-1-1 Association Meeting
September 21-22, 2005
Meeting Minutes

Wednesday, September 21, 2005

The training portion of the meeting was opened by Allan Morken, President. Introductions were made and a sign-in sheet was passed.

APCO Convention Update – Janelle Pepple for Dorinda Brown

Schedule was passed out for October 12-13 in Grand Forks. Various trainings will be held and the Townhouse in GF will hold rooms until Sept 25, 2005.

Department of Emergency Services Advisory Committee – Jerry Bergquist

Brochure for the Department of Emergency Services were handed out and discussed.

The membership for the committee was for 11 members designated by Adjutant General.

There will be a meeting of the Committee in October if anyone has any suggestions or is interested in the meetings contact Jerry.

Voice Over IP—Chad Haines

Mr. Haines shared information on the Voice over IP issue. Location is supposed to be PUSHED with the call. Qwest is launching a VoIP offering but it will not be used as a 'mobile' package or nomadic package. Right at this time there is a possibility for a surcharge per TN for funding (this is a bill in MN right at this time). I1 phase is already taking place. I2 phase will be November for the migration of the VoIP where the calls are routed based on the caller's location (XY) over TDM. I3 is futuristic at this time and will happen. 1.800.357.0911

Chad is available for contacting him at anytime so feel free to contact him at work or via e-mail.

Kathy K. has the information for contacting him or for relaying messages to him.

Pembina County 911 Dispatch Center Under Attack—Becky Ault

Becky informed the Association about the incident that occurred in Pembina County on August 19th, 2005 and the lessons learned from that incident and what worked and didn't work in the event that occurred. Becky stated that the recovery needs to be addressed in all the plans for response because the recovery is as important.

The meeting was scheduled to reconvene at 8:30 a.m. on September 22, 2005.

Thursday, September 22, 2005

The training meeting was reconvened by President Morken at 8:30 a. m. on September 22, 2005.

Report to the Legislature—Russ Timmreck

Russ brought to the attention of the Association the annual report that needs to be completed by State Radio regarding any recommended changes to the 9-1-1 Standards and Guidelines located in the state law. A discussion was held as to how the Association would handle any recommended changes to report. There was also discussion as to whether the Legislative Committee would need

to meet. It was agreed that an email would be sent to the Association asking for recommended changes to the standards and guidelines with the contact being Jerry B.

Russ also touched on the frequency of the radio's that was presented last week throughout the state and information will be sent out as soon as possible when the frequency situation is resolved. Communication between entities is difficult in certain situations and designated channel/channels should be set for the statewide communications.

ATIX Information System—Jason Westpahl

A presentation was made on the system available from MOCIC (Mid-States Organized Crime Information Center) for the civilian side of RISS (Regional Information Sharing Systems). The Automated Trusted Information Exchange (ATIX) website was demonstrated for the Association along with the system for the communication and information sharing that can be done with the on-line system.

ND 9-1-1 Association Business Meeting

Call to Order

The meeting was called to order by President Morken.

Review Previous Minutes

Russ made a motion to amend the agenda and add the items concerning radio channels and using the 10-code to the end of the new business. Jerry B seconded and motion carried. Fred D. made the motion to waive the reading of the minutes and approve the minutes. Motion was seconded by Brent. Motion Carried.

Treasurer's Report

The treasurer's report was presented by Dana Scherr. Rick B. made a motion to approve as submitted, seconded by Charles R. Motion carried.

Old Business

There was no old business at this time.

New Business

Russ L did the report on Wireless report and feels the phase 1 and 2 are both done and can be removed from the agenda! FYI there will be approximately 560 cell sites in ND. There will be more cell sites constructed and turned up throughout ND in the future. In ND there are about 325,000 cell phones and we are paying for 310,000. Russ would like to see PSAP directors review with the call takers on re-bid. Russ also went over the ND Wireless Conference that was held in Bismarck on Tuesday, September 20th, 2005. He touched on the various subjects that were touched on during the day including a need for better coverage, the taxes, and the broadband issue. FYI-- ND was the 6th state to complete Phase I and Phase II for wireless service in the nation not the 7th state to finish. Russ was contacted by a carrier about the 95% compliancy for handsets for Phase II. There is reluctance to changing the general public from analog to digital due to coverage in certain areas and this causes the carriers to be concerned about the compliance to this standard being expanded. Terry V. suggested sending a letter to PSAP's about the concerns brought to our

attention. Becky A. made a motion for Russ to make a press release available to inform the public about the analog/digital compliance. Second was made by Rick B. and motion carried. Russ was clear in suggesting that the press release will be sent out but he wants the local coordinator to be the one to give it to their local papers or radio or television stations.

Mike D. went over the MOU on the 211. There was a definition of trap/trace added since the last draft was distributed so that the information can be sent to the right entity to service the calls that are being taken in the event of an emergency situation. The memorandum is close to completion but there isn't a deadline. Mike is hopeful it will be soon because the 211 service is a valuable service offered in ND. The general consensus of the Association to approve the MOU was discussed and Jerry B made a motion to approve the MOU and second by Fred D. Motion carried.

Designating specific radio channels for specific frequencies statewide was discussed. The association can not designate what should be used but can make a suggestion to the state of a standardization of the channels. Fred Debowey moved the association recommend a standardized radio programming procedure throughout the state that will work towards a common standard through discussions with local entities including law enforcement, fire, EMS, emergency management, PSAP's in the attempt to achieve interoperability and NIMS compliance. Jerry Bergquist second the motion carried.

A motion by Paul Hendrickson was made to oppose the total elimination of the use of the 10-code to allow the 10-code to be used in the event of a catastrophic event. Fred Debowey second. Motion carried.

A motion to recommend that State Radio coordinate with public safety radio vendors on the new analog digital conversion specifics by Jerry Bergquist and Fred Debowey second. Motion carried

Becky Ault and Janelle Pepple will be on the nominating committee for officers in December.

Next meeting date/time will be in December with the date to be determined. The location will be in Bismarck.

Roundtable discussion was held.

Jerry Bergquist touched on the sex offender breakout and the entities working together to get those subjects under control.

Elvera Widiger would like suggestions for the voting process coming up in the next year for the ballots wording. There will be an open record meeting in DL and invitations will be sent out about the date and time if anyone is interested and LUNCH will be served.

Sandra Hanson wants to ask about the Comfort Inn and the room blocks being mixed up this time. She suggested blocking off more rooms and for a longer period of time. Alan will check into it following the meeting.

Mike Dannenfelzer mentioned that on Oct 3, 4 and 5th in Bismarck there would be some training scheduled.

ND Association of Counties Conference is being held in October and Russ Lindblom invited anyone wishing to attend to join them.

Terry Volk wondered about a secure site from State Radio for communications.
Allan Morken wanted to thank Becky for the presentation about the incident she had in her county.
The association has to support each other in an incident like this and her comments and presentation was handled well and is a good learning experience for all of us.
Motion to adjourn was made by Rick Ballinger and seconded by Fred Debowey. Motion carried.

Respectfully submitted,

Dana Scherr/Secretary-Treasurer