

**ND 9-1-1 Association Meeting**  
**September 25 - 26, 2007**  
**Meeting Minutes**

**Tuesday, September 25<sup>th</sup>, 2007**

The training portion of the meeting was opened by Rebecca Ault, Vice President. Introductions were made and a sign-in sheet was passed.

**9-1-1 Expenditure Guidelines by Terry Traynor, NDACo**

Terry distributed the draft for the expenditure guidelines for the Emergency Services Communication System Fee Revenue as reviewed by the Emergency Services Coordinating Committee. The Committee will meet September 26<sup>th</sup> at 1 PM at the Comfort Inn. Anyone interested is encouraged to attend.

**CityWatch Customer Development Representative, Dan Denman**

Dan discussed the *CityWatch* system to reach hundreds through telephone, fax, pager (voice/text), email and TDD-TTY and inform the recipients of any situation in minutes. The system has many capabilities and all of them are included in the basic package. A test call was made to demonstrate. Shawn D. (Bulberry) also presented to the association

**ICOM Representative,**

A small demonstration was given of the ICOM radio's and they were on display for any questions during the break.

**Split Meeting:**

President Nelson announced that any counties that are associated and/or work with State Radio could meet in the other meeting room and that all PSAP coordinators could attend the meeting scheduled in the current room. If anyone was interested in attending either meeting they were welcome to sit in on either session. The meeting was scheduled to reconvene at 8:30 a.m. on September 26<sup>th</sup>, 2007.

**Wednesday, September 26<sup>th</sup>, 2007**

The training meeting was reconvened by President Nelson at 8:30 a. m. on September 26<sup>th</sup>, 2007. Introductions were made and the session was started.

**Split Meeting updates**

Jim Crow updated about the State Radio meeting discussion about mandating the entry of database changes. Brent Nelson talked about the presentations that the PSAP managers had during their session. Some discussion was held about both meetings.

## **Interoperable Communications Plan, Joel Rostberg, NDACo/NDLC**

Joel said that the Initial plan to DHS is due on September 30, 2007. It will be reviewed by DHS and Partner/Stakeholder Groups and by approximately October 25 the comments are due. The final review is on November 19 and by November 30 the final Plan and PSIC Grant Application will be submitted.

## **Next Generation 9-1-1, Jim Carroll, Qwest Product Manager**

Jim discussed the technological changes concerning 9-1-1 and what the future holds for "Next Generation" 9-1-1.

## **ND 9-1-1 Association Business Meeting**

### **Call to Order**

The meeting was called to order by President Nelson.

### **Additions to the Agenda:**

Next Gen 911, Database and Intrado Database

### **Review Previous Minutes**

Janelle Pepple made a motion to waive the reading of the minutes and approve the minutes as submitted, second by Charles Russell and the motion carried.

### **Treasurer's Report**

The treasurer's report was presented by Dana Scherr. Alan Morken made a motion to approve as submitted, seconded by Tammy Lapp-Harris. Motion carried.

### **Committee and Working Group Reports**

Becky Ault gave an update on the Anchor group and the conference call that took place on September 7 which reviewed the listing of communications equipment for critical task and the 9-1-1 expenditure guidelines. Becky asked if the association would like to do a survey of what equipment is being used and what every PSAP has at this time and where they want to go from this point. The consensus was that a survey should be done and should be taken on by the 9-1-1 Association and distributed to all 23 PSAP's.

Jerry Bergquist updated on the DESAC the last meeting held was in August, 2007 and will be meeting on October 4<sup>th</sup>, 2007. They have had some changes in membership. And the new members will be introduced at that time.

Russ Lindblom discussed the wireless committee's meeting and the discussion on legislation. There are 628 cell sites at this time and a new contract negotiated will show reductions in charges per site over the next 2 years. Currently the total for sites is 670 that do exist but not all of them are turned up at this time. Vonage has been contacted and will be following the law concerning the fee. VoIP fees were also discussed. A suggestion was made to invite On Star to the next association meeting.

Gary Kostelecky informed us that the GIS committee has not met yet but will try to do that as soon as possible.

Brent is currently serving on the Public Safety Task Force on Emergency Response committee. And the first meeting was held yesterday prior to the Association meeting.

Russ Lindblom and Mike Dannenfelzer attended the National NENA Convention and there was a wealth of information for them to bring back. "Old funding ways will not always work." One thing that needs to be looked at is a statewide IP network and maybe it can be part of the wireless committee's job to add Next Generation 9-1-1 to their discussion.

### **Old Business**

#### **New Business**

Kathy discussed the ALI migration and how the ALI trunks have moved from Bismarck and Fargo to Rapid City and Sioux Falls. The result should not have changed any of the fee structure and Qwest is currently working with the local Telco exchanges to clarify the trunk charges fee issue.

Discussion on the 9-1-1 expenditure guidelines took place yesterday during the training session of the meeting and any comments made at that time will be taken into consideration when the committee meets following this meeting. Paul Hendrickson moved to recommend to the committee that real estate be added for an added to the allowable expenditure list. Second made by Charles Russell and the motion carried. Brent mentioned the committee members: Jerry Bergquist, Russ Timmerick, and Terry Traynor. Mike made a motion that Jerry be appointed and seconded by Charles Russell, motion carried.

Gary Kostelecky wanted to discuss the role with Intrado and what is now happening with State Radio using an oracle database instead of the Intrado connection. Russ T. discussed the process that will be made for database updates from the State Radio counties and he also discussed the CAD system they considering but they are in just talking stages and vendors have not been discussed at this point.

Next meeting date/time will be in December the date to be determined. The location will be in Bismarck.

### **Roundtable**

Roundtable discussion was held.

Toshia mentioned the APCO conference being held in October at Fargo and attendance is down this year so if anyone is interested they are encouraged to attend.

Motion to adjourn was made by Paul Hendrickson and seconded by Fred Debowey. Motion carried.

Respectfully submitted,

Dana Scherr/Secretary-Treasurer