

ND 9-1-1 Association Meeting
December 1st & 2nd, 2008
Meeting Minutes

Mission Statement:

“To Enhance, Improve, Promote and Facilitate the North Dakota Emergency 911 System.”

Monday, December 1st, 2008

The training portion of the meeting was opened by Brent Nelson, President. Introductions were made and a sign-in sheet was passed. Committee sheets were discussed and anyone wanting to be on or off a committee needs to inform the association president or vice president.

Update on State Radio, Greg Wilz, Acting Director

Greg is the interim director and they are looking at options of a director. There are 5 current applicants for the position and interviews will be done within the next few weeks. The position should be filled early in 2009.

Greg also discussed the mapping software with Bullberry and Navteq. January 15, 2009 will be the projected date for the usage of the new software for state radio and all 22 counties. State Radio is also looking at a CAD system and they are still doing some research.

2009 Legislative Session

Brent discussed the upcoming session and it looks like there will be more issues than expected. The notification of dates for the upcoming session will be discussed and anyone with ideas or suggestions should inform Janelle or Brent. The display board was out to view and anyone can also make suggestions about that too. The 15 bill recommendations were reviewed also and discussion was held accordingly.

The statewide mapping issue will be part of the budget bill for DES/State Radio.

Mike Dannenfelzer updated on the status of the Next Generation 911 after the committee met earlier in the day. There is draft but it looks like it is/will be a 5-7 year plan for education and funding for the Next Generation 911 project. Russ Lindblom also added some information to the update and the initial year will deal with information, planning, and initiating the process so it will take some extra time to initiate the project and following through on Next Generation 911.

Discussion was held on the brochures that will be distributed at various days (Law-January 14, EMS-January 9, Fire, etc.) during the legislative session. Brent will update a few item suggestions and it will be emailed for review by the Association members.

Discussion was held on the 12 year vote and the 911 cap of \$1.00.

Records Retention

The updates from the telephone companies are in question as to how long each individual should keep those records and it is not designated in law how long but seems to be a standard year to two year retention. The 911 print out of calls has three year retention but that is the only specified record to keep. If there is no requirement at this time and discussion was held on if the association could make a list of files to retain and the length of time to hold those files, this would be a guideline only and each individual should contact their states attorney for an opinion on this issue.

TTY/TTD, Dana Becker, Dickinson Dispatch Supervisor Via Brent Pringle

Brent did the update since Dana could not attend. There is a class on TTY/TTD being offered on Jan 26-27 8:30 Mountain Time in Dickinson and Excel 911 training and the Dickinson PD website has the information or contact Dana Becker at 701-456-7758. The cost is \$199 per person.

Future association meeting agenda idea would be a discussion on the OnStar/Ford disk that has been distributed to some PSAP managers.

Split Meeting:

The training portion was divided into two groups involving the State Radio county group and the PSAP Jurisdiction group. The meeting will reconvene at 9:00 AM December 2nd, 2008.

Tuesday, December 2nd, 2008

The training meeting was reconvened by President Nelson at 9:00 a. m. on December 2nd, 2008. Introductions were made and the session was started.

Ambulance Response Times, Tim Meyer, BS, NREMT-P; Director, Div of EMS & Trauma

Tim explained funding for EMS and the response time data. He reviewed the system that is in place now and how to improve service. The projected plan is to get first responders to improve the quality of the EMS delivery system, encourage EMS system development, and give the public the best possible emergency care. The PSAP's will have to help with response data time, Health Department would do all QA activity and work to improve the communications of EMS agencies. If you need any information you can contact Tim Meyer, Director, Division of EMS & Trauma, 701-328-2388 tmeyer@nd.gov Or Lindsey Narloch, Research Analyst, Dept. of Health, 701-328-2388 lindseynarloch@nd.gov Website: www.ndhealth.gov/ems

Split Meeting Updates

ND 9-1-1 Association Business Meeting

Call to Order

The meeting was called to order by President Nelson.

Additions to the Agenda:

Review Previous Minutes

Al M. made a motion to waive the reading of the minutes and approve the minutes as submitted, second by Karen K. and the motion carried.

Treasurer's Report

The treasurer's report was presented by Dana Scherr. Gary K. made a motion to approve as submitted, seconded by Karen K. Motion carried.

Committee and Working Group Reports

DESAC—Jerry hasn't had a meeting since the last Association meeting. The next meeting will be December 16, 2008 at 10 AM in Bismarck.

Wireless Committee—Russ said all analog sites have been turned down. There are 565 cell sites at last count. As of January 1st it will be the third year and the cost of sites will decrease and negotiations will begin on rates per subscriber and Russ will try for a better rate. Pre-paid plans are not an issue at this time.

VOIP—Russ only knows of Vonage in the state at this time.

Next Gen 911—Next Generation 911 was discussed yesterday; refer to December 1st minutes.

Legislative & Technology—Greg W. updated on the meeting with Rep. Mike Brandenburg and he discussed the potential bill and he thinks it is supportable and he would like a draft to view. There will be a five county meeting and he will discuss it there and see how much support is there and he will sponsor that bill if there is interest. Al M. made a motion to make decisions via email during the legislative session rather than call special meetings, Gary K second, discussion held and motion carried. A suggestion was made to document decisions and discussions.

GIS—The statewide map is in process and looks to be a meter accuracy and projected finish within two years and there will be a map in the meantime.

SIEC—There was nothing to report at this time.

ESCCC—No meeting scheduled right now but Jerry will let the association know when a date is set. This is a small committee at this time but he projects that it will have to add more members in the future because of Next Generation 911.

Old Business

N/A

New Business

January 26 or 27 is the TTY/TTD training dates in Dickinson and you can contact Dana Becker (see information on December 1st minutes) or Brent Pringle. Al M. has training on December 10, 2008 for Active Shooter for Public Safety Communications in Grand Forks. APCO Conference is going to be April 6-9, 2009 and will be posted on the Association website or contact Jill B. for more information.

Greg Wilz made a motion that the 911 Association support the collection and submission of aggregate EMS data and provide to the Dept of Health on a monthly basis beginning on January 1, 2009 Jerry B. second, discussion held. Motion carried.

Al M. made a motion to support the unnumbered HB and to have the emergency services communications coordinating committee serve as the governing body for coordinating plans and implementing E-9-1-1 services. Karen K. second. Call for discussion and motion carried.

Discussion was held concerning that we would like to have someone close to or in Bismarck to participate in testifying for any bills or issues that arise during legislative session on behalf of the ND 911 Association.

Election of officers—Gary K. made the nomination that Andrea Suhr move into the President position from the Vice President position. Brent Pringle was nominated by the election committee as vice president. Jill B. made the motion to approve this suggestion, Russ L. second. Dana was railroaded/voted in as secretary/treasurer. Russ L. moved nominations cease. Brent P. second.

Next meeting date/time is tentatively set in March and will be scheduled in Bismarck.

Roundtable

Roundtable discussion was held.

Brent called for any more committee members to remove or add their name to the lists provided. Brent P. asked about volunteers for anyone helping with the booth at any particular dates during the session.

Jerry is working on digital mapping and hopes to be done in 2009.

Russ L. Williams county did a lot of work completed their move to the new location and thanked State Radio on their behalf for answering their calls during that time.

Becky mentioned the gateway systems and it should help with communications. Greg W. mentioned that a training request has been made and approximately three levels of training will be provided.

Terry will put anything on the website that is provided so feel free to contact him.

Dana asked for updated membership sheets be provided with dues.

Happy Holidays!

Motion to adjourn was made by Gary K. and seconded by Al M. Motion carried.

Respectfully submitted,

Dana Scherr/Secretary-Treasurer