

**ND 9-1-1 Association Meeting**  
**March 19 -20, 2008**  
**Meeting Minutes**

**Mission Statement:**

**“To Enhance, Improve, Promote and Facilitate the North Dakota Emergency 911 System.”**

**Wednesday, March 19<sup>th</sup>, 2008**

The training portion of the meeting was opened by Becky Ault, President. Introductions were made and a sign-in sheet was passed.

**Wireless 9-1-1 Service Review in ND by Russ Lindblom, Wireless Project Manager**

The project began in 2001 and Russ was hired at that time as the coordinator for the state. He met with various wireless companies/carriers and Intrado also was involved in the process to implement the service for the state-wide project. In 2003 the project was billed and Phase I began followed by Phase II. The contract was for five years and before that expired Russ re-negotiated and they have since extended the contract for three additional years. Russ reviewed the routing of calls and mentioned that we have 660 live cell sites in ND and 400,000 cell users and there are 22 PSAPs in ND at this time. You can contact Qwest 24-7 at 1-800-357-0911 and you can contact Russ at 701-328-7311 if you have anything that arises during a situation. If anyone is planning on changing any equipment it is in your best interest to ask if the equipment is next generation ready.

**Interoperability Leadership by Russ Timmreck**

Russ discussed the vision of a standardized state-wide radio system between all PSAPs. The emergency response teams need to work together to implement an integrated system for the taxpayers in North Dakota to develop the best emergency services.

**FCC VHF Narrow Banding Mandates by Rick Hessinger\*\*SEE HANDOUT!**

Rick went through the narrowband FCC Mandate Deadline of 01-01-2013 for 150-512 MHz. The FCC establishes that January 1, 2013 is the deadline for migration to 12.5 KHz technology. Part 90 paging only frequencies are exempt from this ruling. Low Band VHF systems BELOW 150 MHz are not affected by this ruling. January 1, 2011 is the Interim Deadline for VHF/UHF systems and equipments; new applications are accepted until this date only. This includes modifications and any manufactured and imported equipment until this date also. Plan, Budget and Act!

**CAD Discussion**

Russ T. talked about the latest information concerning the CAD. It will be put on the website with RFI and the minutes are on there already regarding any information concerning this subject matter. The RFI will be on the site by April 9<sup>th</sup> and there will a 3 week span for feedback.

**Split Meeting:**

The training portion was divided into two groups involving the State Radio county group and the PSAP Jurisdiction group. The meeting will reconvene at 8:30 AM March 20, 2008.

### **Thursday, March 20<sup>th</sup>, 2008**

The training meeting was reconvened by President Ault at 8:30 a. m. on March 20<sup>th</sup>, 2008. Introductions were made and the session was started.

### **Split Meeting updates**

Becky did an update on the PSAP Jurisdiction discussion concerning the different systems and the ways that every PSAP does business. They are hoping for a standard method and CAD that could be universal. Janelle Peple updated the group on the State Radio discussion.

### **ND 9-1-1 Association Business Meeting**

#### **Call to Order**

The meeting was called to order by President Ault.

#### **Additions to the Agenda:**

#### **Review Previous Minutes**

Janelle Peple made a motion to waive the reading of the minutes and approve the minutes as submitted, Elvera Snyder second and the motion carried.

#### **Treasurer's Report**

The treasurer's report was presented by Dana Scherr. Tammy Lapp-Harris made a motion to approve as submitted, seconded by Gary Kostecky. Motion carried.

#### **Committee and Working Group Reports**

Becky discussed the committees that exist and who is on those committees and reports were given.

**Wireless Committee** Mike Dannenfelzer briefed the group on the discussion that took place during their meeting yesterday. Wireless in addition to the Next Generation 911 is their focus at this time. Mike will send a list to Dana to email out to the association so everyone is aware who to contact and discuss any of the issues that arise.

**Public Safety Task Force** Brent will keep the association informed about discussion that takes place in this committee. Terry Traynor has put out a survey and has most responses but wants everyone to respond so that information can be compiled and distributed. This committee has yet to meet but has many thoughts to discuss and they hope to meet in May.

**GIS** Gary Kostecky briefed that the state-wide seamless map is still a goal of this committee so that it can be used for all emergency issues. GEOCOM has been and will be involved in discussion for the map and the data will be checked for accuracy. They will meet in April and try to meet on a monthly basis to keep ahead of all issues

concerning this committee. Hopefully with other projects existing (ITD, the Tax Equalization, the centerline project) it can be incorporated into the project.

**Public Relations**ô Janelle Pepple and Tammy Lapp-Harris are working on some projects at this time and will distribute information when those projects are taking place.

**DESAC**ô Jerry Bergquist was unable to attend this morning but asked Becky to distribute the Department of Emergency Services Committees handout for discussion.

### **Old Business**

On Star or an EMS training session could be set up for next association meeting. No other discussion was held at this time.

### **New Business**

Becky asked for any suggestions for the next meetings agenda. If anyone has any ideas for training sessions please contact her concerning this issue.

The fee increase for services from State Radio for the 22 counties was discussed and it seems that the increase is a concern to those involved. The concern is that if this is increased that the \$1.00 fee may not cover the costs for those utilizing State Radio. Terry will do a report at the next meeting on the survey.

Janelle Pepple asked that anyone who has not submitted their boundary maps to her to submit them as soon as possible. They are due the end of March. Becky also asked if anyone is interested in being involved with the Health Department on a committee, it was suggested that a representative from the ND 911 Association be involved actively with their department. Janelle Pepple is interested and will review the request. Janelle suggested that Mark Weber be contacted to discuss any issues with the association.

Next meeting date/time will be in June the date to be determined. The location will be in Bismarck.

### **Roundtable**

Roundtable discussion was held.

Gary suggested that we all work together and make sure that discussion is open and shared among the association.

Motion to adjourn was made by Brent Nelson and seconded by Sandra Hanson. Motion carried.

Respectfully submitted,

**Dana Scherr/Secretary-Treasurer**