

**ND 911 Association Meeting
March 1, 2000
Comfort Inn, Bismarck**

Members in attendance: See attached roster.

The meeting was called to order at 2:05p.m. by President Gary Kostelecky.

Minutes

The minutes from the December 14-15, 1999 meeting were read and reviewed. Janelle Pepple asked for a correction under Old Business, Public Relations, paragraph 2, first sentence; change "Fred Marquardt" to "Al Hanson". The corrected sentence should read, "Fred Debowey reported on the meeting between himself, Al Hanson, and a public relations company that could do some work for the Association."

Pete Eggimann asked for a correction under FCC Rulings, paragraph 1; delete the paragraph and replace with, "The FCC amended the rules regulating wireless 911 services to permit wireless carriers to utilize a handset based solution to meet the Phase II location requirements. A wireless carrier who chooses that option must declare their intention to use handset based technology for Phase II by October 2000. Carriers choosing that option would then have to begin selling and activating ALI capable handsets by March 1, 2001."

Treasurers Report

Treasurer Tammy Lapp reported that the December 15, 1999 balance was \$4,413.97. Since that time there were 5 deposits and 5 checks leaving a balance of \$4,884.65 as of March 1, 2000. (Detailed report attached.)

Old Business

Committee Reports

Legislative Committee: Co-Chair Jerry Bergquist reported that the legislative committee had not met since January 2000. The committee has been waiting until there was some indication what action the Governor's wireless 911 committee was going to take. Gary Kostelecky suggested that the committee should proceed with preparing draft legislative language again. Discussion was had on why the Governor vetoed the legislation after the last session. Gary then reminded everyone of the explosive growth of wireless technology. Jerry suggested meeting in March to work on new language. There was then additional discussion on the Governor's Committee schedule and responsibilities. Fred Debowey reported that the Governor's Committee was tasked with coming up with language. Gary then asked the legislative committee to prepare new wireless E911 language before the May 24 meeting of the Governor's Committee. The Legislative Committee will meet next on March 23, 10:00 a.m. at a location to be determined in Bismarck.

Governor's Wireless 911 Committee: Becky Ault reported that the committee had asked her to try to determine which PSAP's were prepared to receive and utilize Phase I callback and cell site location information. It was determined that without knowing how or in what form the information would be sent, it would not be possible to specifically identify which PSAP's are ready and which are not. Because of that, Becky prepared a survey form that identifies how each PSAP is equipped and how they are connected to the 911 network in order to receive ANI/ALI. The survey has been distributed and Becky said she had gotten approximately 2/3 of them back. Once the wireless carriers decide how the Phase I information will be delivered, the survey information should identify which PSAP's might have to modify their equipment.

Becky also reported that the Committee had been given the task of preparing a request form for PSAP's to use to request Phase I and II service that would be accepted by the wireless industry.

Negotiating Agreements

Gary Kostecky reported that 33 counties had returned negotiating agreements so far. He said he would try to contact the remaining counties and see if they wanted the 911 Association to represent them or not before the next meeting.

Lake Region State College

Rick Hessinger reported that the college had decided to suspend offering the dispatcher training program. The college can suspend the program up to 3 years without losing its accreditation. Rick had met with Janelle Morgan. Janelle indicated that she hoped to continue teaching the APCO 40 hour Basic Course. Discussion followed on how the state's lack of required dispatcher standards and training worked against encouraging people to invest in training at the college.

Don Phillips, Dakota NENA President, reported that in South Dakota a statewide task force had been formed last year to establish statewide standards for dispatcher training, communication center operation, and emergency communications policy/procedures. The task force put their recommendations together using material from NENA, APCO, and CALEA. There is also a mandatory 80-hour basic dispatcher training class at the South Dakota State Training Academy.

Pete Eggimann moved that the Association support ND APCO, APCO International, and NENA in their efforts to establish statewide and/or national standards for dispatchers and communication center operation. Fred Debowey seconded, motion carried.

Non-Profit Organization Status

Janelle Pepple reported that Tammy Lapp, Treasurer, was still trying to determine if there was a maximum amount of cash a non-profit organization could have and still maintain their non-profit status. No action was taken.

Medical Priorities

Fred Debowey inquired if anyone received any correspondence from Medical Priorities about utilizing agency purchased EMD cards in off premise, 911 Association sponsored training. No one had received any correspondence. Discussion followed and it was agreed that the training would continue and agencies would provide their trainees with their own agency cards for use in the training.

Y2K

Gary Kostecky and Rick Hessinger reported that there were no reported problems associated with Y2K in the communications centers in North Dakota.

Rollette County

Duwayne Hoffman reported that the State Legislative delegation from the Rollette County area met with the County Commissioners to try to convince them to proceed with implementing 911. The Commissioners asked Duwayne to try to put together a plan to implement 911 that would be funded entirely by the \$1.00 surcharge.

Wireless Tower Locations

Rick Hessinger reported that even though Cellular One had agreed to provide a map of cellular tower locations; they had not done so yet. Gary Kostecky asked Rick to follow up on this with Cellular One and with the other service providers in the state.

New Business

EMD Instructor Expense

It was reported that Vickie Barrett, the new EMD instructor, had turned in a mileage bill for teaching an EMD class at the academy in Bismarck, and Tammy wasn't sure whether or not to pay the bill. Apparently Derek had never turned in any expenses for classes held in Bismarck before. It was pointed out that Derek lived in Bismarck and Vickie lives in Steele. Jerry Bergquist moved that the Association pay for the travel expense, seconded by Janelle Pepple, motion carried.

Richland County 911 Database

It was reported that Richland County had contracted with a telephone company in Minnesota to maintain their 911 database. Discussion followed and Gary said he would try to arrange a report by Denise Hendrickson and/or the telephone company providing the service.

APCO Wireless 911 Symposium-Denver

Fred Debowey requested that the Association consider paying the registration costs for the APCO Wireless 911 Symposium in Denver on April 6-7 for himself and Gary Kostecky to attend. Fred pointed out that the symposium agenda listed several issues currently confronting the Governor's Committee and the Association. Jerry Bergquist moved that the Association pay for the two registrations (\$500 total) for the symposium provided that Fred and Gary be responsible for their own travel and lodging expense, Janelle Pepple seconded, motion carried.

Conference Vendors and Presenters

Jerry Bergquist suggested that thank you letters be sent to all of the presenters and vendors who participated in the conference. It was also suggested that suggestions from the presenters and vendors be solicited in regard to how the conference arrangements could have been improved. It was acknowledged that the vendor location and the amount of time that conference attendees had to visit with them was inadequate.

Round Table

Fred Marquardt inquired of the group if they felt it was more beneficial to use the x, y coordinates of a rural residential driveway entrance or of the actual house. The group consensus was that the driveway location would be more beneficial to responders than the house coordinates.

Don Phillips reminded everyone of the joint South Dakota APCO/Dakota NENA Conference coming up in Rapid City on May 14-17. (Additional information and registration form attached.)

Lloyd Clark reported that McKenzie County's 911 system is coming on line this spring. He asked if the Association had to review the County's 911 operational plan as required in the Governor's 911 Committee Standards and Guidelines. It was noted that the Governor's 911 Committee and the associated standards and guidelines had been allowed to expire and were no longer mandatory, except for State Radio counties. It was decided that Gary would appoint a committee to review the plan for McKenzie County, but the committees' review would only be advisory in nature.

The next Association meeting was set for June 22-23 in Dickinson. The meeting was adjourned.